



**Idaho-Montana Chapter**  
*of*  
**American Society of Landscape Architects**

**Executive Committee Meeting Minutes**  
September 5, 2007 @ 1:00 MST, 12:00 PST

---

**Teleconference Attendees:**

- 1) **Call to Order:**
  - A. **Present:** Keith Dixon, Molly Shanahan, Jolene Rieck, Jim Mihan, Olivia Spyra,  
**Absent:** Bill LaRue, Eirik Heikes, Kent Watson, Fred Ogram, Jon Mueller
  - B. **Approval Prior Meeting Minutes** – Motion made by \_\_\_ and second by \_\_\_ to approve July and August meeting minutes. No quorum.
- 2) **President's Report** – Keith Dixon
  - A) Chapter membership status:
    1. Current chapter membership: 107
    2. New Members: 0
    3. Lapsed Members: 0
- 3) **Trustee Report** - Jon Mueller:
  - A) No report.
- 4) **Treasurer's Report** – Bill LaRue: Balance: No report.
  - a. Investment Account status: To be reviewed at a later date.
  - b. Financial Report: No report.
- 5) **Section Activity Reports**
  - a. Northern Lights – Jon Mueller & Keith Dixon; No report
  - b. Olmsted Group – Jim Mihan; No activity in August. Plan on having Steve Love from U of I discuss Native Plants this month.
  - c. Western Montana – Kent Watson; Milltown Workshop is the 20<sup>th</sup> and 21<sup>st</sup> of September. September 25<sup>th</sup> and 26<sup>th</sup> is “Design Techniques for Good Subdivision Planning”. The Small Community Planning Act (SB 201) may provide funds for community planning in Montana for LA's.
  - d. Eastern Montana – Eirik Heikes; No report.
- 6) **Liaison Officer's Reports:**

- a. Idaho Board: Keith; ; The state has not acted on Stan's seat. Letters from the chapter will be written in support of Dale Gephart and Fred.
- b. Montana Board: Jolene; Carl Thussen and Shelly Engler have been appointed to the Arch/LA Board and will attend the October meeting.
- c. QBS: Jim Mihan; no report.
- d. Idaho Forestry Council: Doug Russell; no report
- e. Idaho Smart Growth: Jon Breckon; no report.
- f. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; no report
- g. Surface Transportation Partnership Program: Eirik & Jim; Jim will write a one-page summary for the package.

7) **Old Business:**

- a. Newsletter – Keith has forwarded design award information Tody for assemblage into a pamphlet. Our sponsors will need to be identified within the booklet.
- b. Web site update – Keith; Keith to supply information to Steve.  
  
For all: web site information can be sent to Webmaster Steve Davidson at ????
- c. Student Chapter UILA – Keith/Molly; Fred to finish calligraphy on student award certificates. Steve Drown is interested in a “Welcome Back” picnic in the fall or other funding ideas associated with the Annual Meeting. Steve to get back to Keith.
- d. Committees:  
Sponsorship (Eirik):  
  
Communications (Toby Norton): no report.  
  
Membership (Molly and each section leader): Keith to review membership recruitment letter. A welcome letter will also be developed for the new members.  
  
Awards (Jolene): On hold till 2009!
- e. Legislative (Stan, Jon Breckon):
- f. Membership survey: Complete. Keith will distribute to Jolene.

8) **New Business:**

- a. Chapter elections are complete and sent to ASLA. We will have one change as Molly is resigning her position and Olivia Spyra will assume secretarial duties after the annual meeting.

- b. Jolene would like to establish a policy with regard to giving scholarships to members or non-members to encourage participation in ASLA. This will be worked into the Bi-Laws.
- c. Jim would like to establish a policy on sending Presidents and President-Elects to the National meeting. Jolene and Eirik would attend National meeting and chapter assistance would be available.
- d. We will work with Steve Drown to assist students on their trip to the Annual Meeting. This item will be presented to ExCom for vote by email.
- e. Chapter survey from Rendezvous to be sent to Jolene and Kent?
- f. There was talk of a leadership meeting in Cd'A in November. More discussion on this item in October.
- g. Keith will put together the chapter annual report this year for ASLA.
- h. Keith indicated that the Northwest Museum of Arts and Culture in Spokane is having an Olmsted Brothers Exhibit October 6, 2007 to August 17, 2008. They are seeking a \$250 donation. This item will be presented to ExCom for vote by email.
- i. Any opinions or comments, suggestions please send to Keith.

9) **Adjournment:** 2:00 MST/ 1:00 PST

10) **Next Meeting: October 10<sup>th</sup>, 2007 @ 1:00 MST and 12:00 PST**