



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
October 8, 2008 @ 1:00 MST, 12:00 PST
Please call into 1-800-591-2259, then enter the pass
code 668759

Teleconference Attendees:

- 1) **Call to Order:**
 - A. **Present:** Jolene Rieck, Eirik Heikes, Bill LaRue, Neil Kiner, Jim Mihan
Absent: Toby Norton, Olivia Spyra & Keith Dixon
 - B. **Approval Prior Meeting Minutes** – Motion made by Eirik and second by Jim to approve September meeting minutes.

- 2) **President's Report** – Jolene Rieck
 - A. Chapter membership status: No report due to new website issues
 1. Current chapter membership:
 2. New Members:
 3. Lapsed Members:
 - B. Chapter Presidents Council (CPC) Meeting: Follow up Report
 1. Chapter sustainable activities were presented. There are still some bioregional sustainability concerns over LEED and SITES programs. Ideas for Chapters to incorporate “sustainability” issues are: lectures and workshops; project tours; chapter awards; coordination w/allied organizations; and awareness of local material availability.
 2. Relationships between students and chapters was discussed. Jordon Jones (student rep) discussed the importance of having students involved in advocacy day.
 3. CPC attendees received a booklet to assist in planning activities for National Landscape Architecture Month. Presentations included boy scout projects; an event where K-4th Graders designed their own park and partnerships with Vo-tech Schools; and National “park”ing day. They recommended sending profession information to career counselors in local schools.
 4. In-District Advocacy Day is set for Wednesday, February 18, 2008. Chapters need to submit a list of volunteers to Nationals by December 11, 2008. Legislative issues for 2009 include funding for HALS and the Transportation Bill that includes complete streets, transportation enhancements, safe routes to school and scenic byways.
 5. Extensive training was held on the nomination process for the Council of Fellows. The process for nomination can take anywhere from 1 to 3 years.
 6. The last part of the meeting included PR/Communications Training.
 7. A full report of the meeting will be posted on www.imasla.org.

- 3) **Trustee Report** – Jim Mihan:
- A. Board of Trustees (BOT) Annual Meeting Report: The BOT was tasked to cut the budget by \$2 Million.
1. National Finances: The reimbursement travel issue for chapter presidents and president-elects and the CIP grants were most discussed for cuts. The BOT voted to retain reimbursement of travel for President-elects. The CIP grant program needs to be reworked in order to draw in more submissions. A significant shortfall in finances occurred this year. They did not distribute funds into the rainy day fund this year. They also deferred maintenance on the headquarters building. Cutbacks include 8-10% cut backs from previous years. The goal is to retain important services and advocacy efforts.
 2. The BOT called for a pledge for each chapter to donate \$1 per member towards finishing the licensure push for 50 by 2010. Vermont needs to continue their efforts and Kentucky is being challenged by the engineering profession. We may consider donating some money to them to assist with licensure.
 3. Policies: The BOT reviewed three policies and will be updating. It will take approximately one year to wordsmith the changes.
 4. Legislative: The No Child Left Inside Act passed and landscape architecture is named in the Green Act and the Trail of Tears Documentation has passed as well.
 5. LACES: The Landscape Architecture Continuing Ed System is in beta testing currently. LACES sets a standard for continuing ed providers for states. Chapters do not pay a fee to be a provider. LACES will keep a record of participants for 6 years.
 6. The Green Roof: First Lady Laura Bush visited the green roof. They've won two awards and nominated for a third award. Remember, ID/MT Chapter was the first chapter to donate funds towards this project.
 7. Education: We are looking at 98 programs in 90 schools.
 8. Emeritus Status: 18,127 members, of them 400 are at emeritus status, 1200 are eligible. There are requirements such as 25 years of service and must be truly retired. Retirees will have an impact on our organization's budget in the upcoming years. The BOT is considering tightening the criteria for this classification.
 9. Jim will issue a formal report that discusses the focus items for the chapter. This report will be posted on www.imasla.org
- 4) **Treasurer's Report** – Bill LaRue: Balances: \$15,548.85 in checking account.
- A. Investment Account: Matured in August \$5063.47, next maturity date is March 6, 2009.
- B. Budget Report: Jordon Jones travel to MSU – classified as "student support" in budget.
- 5) **Section Activity Reports**
- A. Northern Lights –Keith Dixon; No report.
- B. Olmsted Group – Jim Mihan; Meet October 28th at 12 to 1 PM at the Red Lion downtown Boise of this month and will discuss Rendezvous and City discussions.

- C. Western Montana – Jolene Rieck for Kent Watson; Children and Nature Summit was held in Helena and was well attended by many different professions.
 - D. Eastern Montana – Neil Kiner; Neil wanted to remind us to keep in touch with your past Universities and students.
- 6) **Liaison Officer’s Reports:**
- A. Idaho Board: Bill Dial; No report.
 - B. Montana Board: Shelly Engler; December and June LARE exam will be held in Bozeman.
 - C. QBS: Jim Mihan; QBS is on a funding hiatus, so there has been no activity. Jim used a QBS position to get a city to get rid of a fee request in an RFP.
 - D. Idaho Forestry Council: Doug Russell; No report.
 - E. Idaho Smart Growth: Jon Breckon; No report.
 - F. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; Jim attended the HALS liaison session in Philadelphia. There is a contrast between BOT and the HALS committee. The committee has given up on funding at a national level, but is focusing on projects at a state level. Jim will coordinate with Kent on some ideas from Florida and New Jersey and do some interaction with SHPO’s. There tends to be less energy to document landscapes in the west than in the east. Perhaps we need to focus on landscapes in “danger.”
 - G. Surface Transportation Partnership Program: Eirik & Jim; No report.
 - H. Webmaster: Steve Davidson steve@thelandgroupinc.com;
- 7) **Old Business:**
- A. Student Chapter UILA – Keith; Jolene indicated that she was asked to go to UILA, but was unable to due to scheduling conflicts.
 - B. Student Affiliate Chapter at MSU – Eirik;
 - i. Fall Kick-off: On October 24, Jordan Jones and Angela Dye are coming to Bozeman to meet with the Student Affiliate Chapter at MSU. The ID/MT Chapter is paying for travel for both representatives.
 - ii. Agenda: Bylaws and benefits of membership in ASLA, licensure.
 - C. Standing Committees:
 - i. Sponsorship (Eirik): Feedback from vendors has been positive about sponsorship commitments. So far we have not received any checks.
 - ii. Communications (Toby Norton & Lance Foster): Chapter annual report by Keith? Awards Publication? Three concepts are in process; and will be integrated into rendezvous graphics. Cost will be <\$1,000.
 - iii. Membership (Olivia):
 - D. Idaho Board Liaison: Jim talked to a couple of people about the position. We will make a decision in November.
 - E. NPS Charette in Spokane: \$300 donation by WASLA, Jim made a motion to contribute to the Charette for \$200, Neil seconded. Note that Jon Mueller is attending.

- 8) **New Business:**
- A. Rendezvous 2009 (Jim and Toby): Jim and Toby met as they got a call to a number of speakers to review their schedules. We have a contract pending with the convention center and the down payment that is required is \$6K. We are looking at a dual track with joint key note events and full vendor hall. The estimate for the facility is \$4,600 with full service. They've been in discussion with the local vendors and speakers. The recommendation for the dates are September and November. UILA recommends fall. There are concerns about the economic situation and outlays.
 - B. Awards Committee (Jolene and ?): Tabled until Rendezvous date is set.

9) **Adjournment:** 2:00 MST/ 1:00 PST

10) **Next Meeting: Wednesday, November 12, 2008 at 1:00 PM
MDT/12:00 PM PDT**