



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
October 10, 2007 @ 1:15 MST, 12:15 PST

Teleconference Attendees:

1) **Call to Order:**

- A. **Present:** Jolene Rieck, Keith Dixon, Bill LaRue, Olivia Spyra, Eirik Heikes, Angela Hansen
Absent: Jim Mihan, Toby Norton
- B. **Approval Prior Meeting Minutes** – quorum to approve July, August and September meetings, Eirik motion, Keith seconds .

2) **President's Report** – Jolene Rieck

- A) Chapter membership status:
1. Current chapter membership: 108
 2. New Members: 2 – Kim Nelson, Billings and Cecil Andrews, Boise
 3. Lapsed Members: 2 – Jack Smith and Laura Taylor

Trustee Report – Jim Mihan: No report.

4) **Treasurer's Report** – Bill LaRue: Balance: \$23,115.00

Over the last month we've had several deposits and some checks. Fred has been reimbursed. An invoice needs to be sent to the National Parks Service for reimbursement of hotel accommodations. Bill to take care of reimbursement requests for the ASLA Expo.

- a. Investment Account status: To be reviewed at a later date.
- b. Financial Report: Keith to coordinate with Bill and Jim.

5) **Section Activity Reports**

- a. Northern Lights –Keith Dixon; no report
- b. Olmsted Group – Jim Mihan, Jolene spoke with Jim Stone; Olmsted Group hopes to host the next rendezvous meeting
- c. Western Montana – Jolene; no report

1. Jolene and Angela participated as co-sponsor in the Sonoran Institute Workshop
Comments: Had difficult time keeping groups focused. In the future should be less hurried, need to add another day.

2. Milltown workshop went well.

d. Eastern Montana – Eirik Heikes and Angela;

1. Spoke with potential sponsor at the ASLA Expo. We should be able to successfully double our sponsorship. Feels chapter website should be reworked to better recognize sponsors and eliminate a third party administrator for increased member involvement.

2. CLARB would like to spend time in Montana and discuss benefits of licensure and the process. The chapter could host the presentation.

3. Mentoring and nurturing of the work force should be an emphasis. Would like to see MSU landscape architecture program become accredited in the next 5 years. Kent Watson has issued a feasibility report on this that should be looked at.

4. Pledged to help ASLA regionally and nationally in sustainability at a grass roots level.

6) **Liaison Officer's Reports:**

a. Idaho Board: Keith; The state has not acted on Stan's seat.

b. Montana Board: Jolene; the first joint meeting on Monday the 15th. Requested copy of agenda. Did informal poll of interest in taking the LARE exam, received nine positive responses. Will pass information on to the Board Administrators who will put together a cost analysis.

c. QBS: Jim Mihan; no report

d. Idaho Forestry Council: Keith; no report, Jolene will touch base with them

e. Idaho Smart Growth: Keith; no report, Jolene will touch base with them

f. Historic American Landscapes (HALS): Jim Mihan; See report on website.

g. Surface Transportation Partnership Program: Eirik & Jim ; Jim will write a one-page summary for the package on immediate goals towards sustainability and how sustainability affects landscape architects. Participated in a federally funded charette in Denver to receive an appropriation from the state. The end product a periodical, 'From the Margins to the Mainstream', documents national transportation goals and focuses on sustainability. It is a good document but does not address how goals affect the landscape architecture profession. We can use it to refer to in decision-making however.

7) **Old Business:**

a. News Letter – No response from Toby on his interest in doing the newsletter. Keith will check in with him again. Hopes to send out a newsletter first week of December. Eirik will report – goal to go fully electronic on shared documents within the chapter.

b. Web site update – Keith; Bulletin board will be added to web site for people to communicate and contact information has been added for chapter officers to allow others to e-mail them directly. Should work on

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simplifying website layout and use this as a generator for next year's Rendezvous. Jolene commented - a link to ASLA's "What is Landscape Architecture?" should be added to main page. Wants to talk about website update.

For all: web site information can be sent to Webmaster Steve Davidson: Keith to get Steve's contact information

- c. Student Chapter UILA – Keith & Molly; Letter back from Steve Drown from U of I thanking the chapter for our contribution to funding the tour bus trip for the ASLA EXPO. A grant was recently approved by the University of Idaho Sustainability Center for a Community Rainwater Harvest Demonstration Garden at the historic Art & Architecture Building on the UI Campus. The UILA has agreed to assist with the upkeep and maintenance, especially during establishment. More information can be found on the Student Member link on the website. Student awards have been mailed out. Rather than put effort into student picnic, we will find another route for sponsorship. John Mueller was able to attend. Keith and Molly will figure out ideas for recruiting membership at U of I and will rework a recruitment letter. A welcome letter will also be developed for the new members.

- d. Committees:

- Sponsorship (Eirik): Found potential corporate memberships for the website at the San Francisco. Depends on how much time we want to court them. Need a committee to tag team and will pursue them in the coming months.

- Communications (Toby): No report.

- Membership (Keith): National ASLA sends out a welcome letter. Keith developing one for the chapter and message it. Still on list.

- Awards (Jolene): On hold till 2009!

- Legislative (Jim): No report.

- f. Membership survey: Has distributed survey with ballots, Keith will send to Excom.

8)

New Business:

- a. New teleconference provider: Chapter will continue with current teleconference provider.
- b. Chapter election results were sent to ASLA.
- c. Jolene would like to establish a policy with regard to giving scholarships to members or noon-members to encourage participation in ASLA. This will be worked into the Bi-Laws.
- d. Sponsorship logos need to be uploaded to the web site.
- e. Leadership Retreat in CDA Nov. 10th or 17th. Jolene to set date.

- e. Donation to Northwest Museum of Arts & Culture. We are sponsors of the Olmsted Exhibit, went through August. Donated \$250.00 and have received a thank you letter.
 - f. Jolene and Olivia to coordinate letterhead for chapter.
 - g. Any opinions, comments or suggestions please send to Jolene
- 9) **Adjournment:** 1:15 MST/ 12:15 PST
- 10) **Next Meeting: Nov 10th, 2007 @ 9:00 - 3:30 in Coeur d'Alene at LandMark-Architects West.**