



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
October 7, 2009 @ 11:00 MST, 10:00 PST
Please call into 1-800-591-2259, then enter the pass
code 668759

- 1) **Call to Order (Joint meeting with outgoing and incoming executive committee):**
 - A. **Present:** Jolene Rieck, Molly Teal, Jim Mihan, Jon Breckon, Bill LaRue, Neil Kiner, Keith Dixon, Jena Ponti, Anthony Pratt, Stephanie Koch, Lynda Wightman
Absent: Toby Norton, Boje Nielsen, Brian Strands, Greg Baer
 - B. **Approval Prior Meeting Minutes** – Motion made by Bill and second by Jon to approve the September meeting minutes.
- 2) **President's Report** – Jolene Rieck
 - A. **Chapter membership status:**
 1. Current chapter membership: 129
 2. New Members: 2: Greg Baer, The Land Group, Boise; Lindsey Utter, Carbondale
 3. Lapsed Members: 0
 - B. **Council of Fellows**
 1. Nomination process – Eligible applicants were notified.
 - C. **Constant Contact**
 1. The September opening rate was at 51% for 218 emails sent.
- 3) **Trustee Report** – Jim Mihan:
 - A. At national meeting, HALS asked each state to seek a liaison. We need to fill the Idaho position.
 - B. The licensure effort, “50 by 2010” plan (50 states with a practice act by the year 2010) was discussed in Chicago. The only remaining state is Vermont. They came close this year, but pulled back when faced with the question to take a title act or to continue for the practice act. They want to continue the fight for the practice act. Jim posed the question to the executive committee, do we as a chapter want to help financially support Vermont's efforts? Keith suggested that the new excom consider this as new business in November.
 - C. The Sustainable Sites Initiative will have draft regulations available in November. The committee is issuing a call for pilot projects. Members are encouraged to suggest any projects as they are looking for diverse regional projects of varying sizes.
 - D. The society's financial and membership health is holding steady and is the envy of many other organizations. The annual meeting was the third largest meeting ever, despite the sluggish economy.
- 4) **Treasurer's Report** – Bill LaRue: Balances: See separate attached report.
 - A. Investment Account: See separate attached report.

- B. Taxes: \$25,000 per year in gross receipts is required for non-profits. If we go over \$25,000 we need to file a 990N form.
 - C. Budget Report: RMR Committee to coordinate event expenses with Bill.
- 5) **Rendezvous 2009 Update (Jim and Toby):**
- a. Schedule: all speakers are lined up.
 - b. Vendors: all tables/booths for trade show have been sold.
 - c. Registrations: registration is in the 90's, 48 of which are students.
 - d. Program: there is a site meeting Thursday, Oct. 8th to lock down design charette which finalizes the program.
 - e. Awards: (Jolene)
 - f. Special Awards: (Keith)
- 6) **Section Activity Reports**
- A. Northern Lights –Keith Dixon; Keith is working with Kent Watson on the RTC Charrette to be held in November. A call for additional volunteers will be sent out soon.
 - B. Olmsted Group – Jim Mihan; no report.
 - C. Western Montana – Kent Watson; no report.
 - D. Eastern Montana – Neil Kiner; James Urban presented at the Forestry Conference last week. Attendees indicated that the material presented was useful.
- 7) **Liaison Officer's Reports:**
- A. Idaho Board: Jim Thomas; no report.
 - B. Montana Board: Shelly Engler; October 14, 2009 – Board Meeting at 11 AM. Several licensure complaints (title) are on the agenda.
 - C. QBS: Jim Mihan; no report
 - D. Idaho Forestry Council: Doug Russell; no report.
 - E. Idaho Smart Growth: Jon Breckon; no report.
 - F. Historic American Landscapes (HALS): Kent Watson – MT, (Vacant) – ID; no report.
 - G. Surface Transportation Partnership Program: Jim; no report.
 - H. Webmaster: Steve Davidson steve@thelandgroupinc.com; no report.
 - I. Student Chapter UILA – Keith Dixon & Celine McClure; no report.
 - J. Student Affiliate Chapter at MSU – Yousef Zadegan; no report.
- 8) **Old Business:**
- a. **Transition of Officer Positions:** Former and new members must seek each other out to transfer important documents and information.

- b. **LACES Application:** Neil sent in our application for LACES and has not heard back yet.

A. Standing Committees:

- a. Sponsorship (_____):
- b. Communications (Toby Norton):
- c. Membership (Molly):
- d. Pend d'Oreille Bay Trail (Keith & Kent): the event will take place in the Sandpoint-Ponderay-Kootenai area on November 6th and 7th. Although we have commitments from three Chapter volunteers, we need a few more who can lead several multi-disciplinary teams through the Charrette process.

9) **New Business:**

10) **Adjournment:** 12:00 MST/ 11:00 PST

Next Meeting: Next meeting will be set up with Jon Breckon presiding in November.