



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
November 10, 2007 @ 8:00 MST, 9:00 PST

- A. Call to Order:**
1. **Present:** Jolene Rieck, Keith Dixon, Bill LaRue, Olivia Spyra, Toby Norton
 2. **Absent:** Jim Mihan, Angela Hanson, Eirik Heikes, Kent Watson
- B. Approval of Prior Meeting Minutes** – Motion made by Bill and second by Toby to approve October meeting minutes.
- C. President's Report**– *Jolene Rieck*
1. Chapter membership status:
 - a) Current chapter membership: 111
 - b) New Members: 3 – Beth Fawn: Bozeman, Suzanne Miler: Rupert, Jason Transtraum: Boise
 - c) Lapsed Members: 1 – Bill Blake
 2. Welcome packet
- D. Trustee Report** – *Jim Mihan* Jim and Jon attended the annual meeting. Jon Mueller gave overview of happenings:
1. National operating budget
 - a) a 3 year cycle adopted, \$300,000 put into reserve account per year.
 2. Bill Truby;s leadership development opportunity
 - a) Goal to train professionals and foster next generation of ASLA leaders.
 - b) \$85,000-86,000 in residual funds to be put towards program
 - c) Rodney Swink in charge of program.
 3. Ended fundraising for the ASLA Headquarters green roof. 91-92% of fundraising goal reached.
 4. Gary Bressler, Chairman of CELA
 - a) Hopes to grow the profession due to a national demographic shift. Hopes to achieve this through various channels: recruitment, new accredited programs, more professors.
 - b) There are currently 1500 LA graduates per year
 5. CELA has pulled investment out of the green building industry because no current profit. Funds to go towards the Sustainable Sites Initiative and towards developing leadership within the profession.
- E. Legislative Report** – *Idaho: Bill Dial & Fred Ogram, Montana: Carl Thuesen & Shelly Engler*
1. Idaho's current legislation and board status; No Report.
 - a) Montana's current legislation and board status;
 - i. First joint mtg. occurred in October
 - ii. Not offering L.A.R.E. but based on survey sent out 10 people currently interested
 - iii. Monies at national level not all spent- Jolene to file report
 - iv. Jolene to contact legislative donors

F. Treasurer's Report – Bill LaRue

1. Balance: \$21,428.19 (our fiscal year is Jan-Dec.)
2. Investment Account status: To be reviewed at a later date
3. Financial Report: Reimbursements
 - a) Fred Ogram for Milltown Dam: reimbursed
 - b) Eirik Heikes for Annual Meeting: ?
 - c) Jolene Rieck for Annual Meeting: ?
 - d) Out-of-towners for Excom Retreat: ?
 - e) Invoice sent to National Parks Service for hotel accommodations:?
4. Bill to begin detailed spreadsheet for the Rendez-vous summary fund to send out
5. if income balance under \$25,000 we can file for exempt organization tax return
6. begin to set budget cycle for the next two years to account for Rendez-Vous

G. Correspondence Report – Olivia Spyra

1. Work on welcome letter- send to new members
 - a) to recognize vendors, note which section member in and copy section leader, website
2. Update letterhead
3. Update contact list

H. Sponsorship Report – Eirik Heikes

1. Distributed spreadsheet organizing sponsors, their commitment and on-going support

I. Communications

1. Website Updates
 - a) Currently Steve uploads files- would like to see all ExCom members have this capability
 - b) Bulletin board will be added to web site for people to communicate and contact information has been added for chapter officers to allow others to e-mail them directly. Should work on simplifying website layout and use this as a generator for next year's Rendezvous. Jolene commented - a link to ASLA's "What is Landscape Architecture?" should be added to main page
 - c) Sponsorship logos to be loaded onto website
2. Integration Software
3. Newsletter: Toby to work on. Hope to get first one out in December
4. Award Publications
 - a) Toby to look into cost for 6-10 pages

J. Section Activity Reports

1. *Northern Lights* –Keith Dixon
 - a) No report

Olmsted Group – Jim Mihan

- b) Jolene spoke with Jim Stone; Olmsted Group hopes to host the next rendezvous meeting
2. *Western Montana* – Jolene
 - a) Jolene and Angela participated as co-sponsors in the Sonoran Institute Workshop Comments: Had difficult time keeping groups focused. In the future should be less hurried, need to add another day.
3. *Eastern Montana* – Eirik Heikes and Angela
4. Erik spoke with potential sponsors at the ASLA Expo. We should be able to successfully double our sponsorship. Feels chapter website should be reworked

to better recognize sponsors and eliminate a third party administrator for increased member involvement.

- a) CLARB would like to spend time in Montana and discuss benefits of licensure and the process. The chapter could host the presentation.
- b) Mentoring and nurturing of the work force should be an emphasis. Would like to see MSU landscape architecture program become accredited in the next 5 years. Kent Watson has issued a feasibility report on this that should be looked at.
- c) Pledged to help ASLA regionally and nationally in sustainability at a grass roots level.

K. Liaison Officer's Reports

1. *Idaho Board – Keith*
 - a) The state has not acted on Stan's seat.
2. *Montana Board – Jolene*
 - a) The first joint meeting on Monday the 15th. Requested copy of agenda. Did informal poll of interest in taking the LARE exam, received nine positive responses. Will pass information on to the Board Administrators who will put together a cost analysis.
3. QBS: *Jim Mihan*; No report
4. Idaho Forestry Council: *Keith*; No report, Jolene will touch base with them
5. Idaho Smart Growth: *Keith*; No report, Jolene will touch base with them
6. Historic American Landscapes (HALS): *Jim Mihan*; See report on website.
7. Surface Transportation Partnership Program: *Eirik & Jim*
 - a) Jim will write a one-page summary for the package on immediate goals towards sustainability and how sustainability affects landscape architects. Participated in a federally funded charette in Denver to receive an appropriation from the state. The end product a periodical, 'From the Margins to the Mainstream', documents national transportation goals and focuses on sustainability. It is a good document but does not address how goals affect the landscape architecture profession. We can use it to refer to in decision-making however.

L. UILA Student Chapter *Molly and Keith*

1. To send student chapter president email updating ongoings of ExComm, invite to participate in teleconferences
2. To prepare and send out welcome letter to new student members
3. How can we help the students? Scholarships, presentations, issue discussions, luncheon, portfolio design
4. Jolene would like to establish a policy with regard to giving scholarships to members or non-members to encourage participation in ASLA. This will be worked into the Bi-Laws.

M. Next Meeting: Teleconference Wednesday Dec. 19th 1:00 MST/12:00 PST

N. Adjournment: 4:00 MST/3:00 PST