



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes

July 9, 2008 @ 1:00 MDT, 12:00 PM

A. Call to Order:

1. **Present:** Jolene Rieck, , Toby Norton, Eirik Heikes, Jim Mihan, Kent Watson, Olivia Spyra, Bill LaRue, Neil Kiner
2. **Absent:** Keith Dixon, Angela Hanson
3. **Approval of Prior Meeting Minutes:** Motion made by Toby and second by Jim to approve May meeting minutes. No ExComm meeting occurred in June.

B. President's Report– Jolene Rieck

1. Chapter membership status:
 - a) Current chapter membership: 123
 - b) New Members: Dan Child (Morrison-Maierle, Bozeman), Rachel Volesky (Abbotswood, Spokane)
 - c) Lapsed Members: 1 – Sam Johnson (Franz Witte Landscape Contracting, Inc., Boise)
2. Monthly Chapter Emails: We have a 50% opening rate with 113 emails in our database. The last correspondence, six people clicked on links within the message.

C. Trustee Report – Jim Mihan

1. Report: Appointments for incoming Presidents and leadership team are ongoing. The call for appointees went out to all ASLA members.
2. Preparations are being made for the Philadelphia national conference
3. Olmstead Group hosted meeting in Boise with CLARB in attendance. Informal discussion as regarding regional testing facility in Montana- no decision made yet- perhaps we find funding to speed up process and increase priority for CLARB.

D. Treasurer's Report – Bill LaRue Balance: \$15,339.15

1. Investment Account status:
2. Financial Report:
3. Budget Report: It has been decided by EXCOMM NOT to increase dues as our budget at this time is not feeling major strain.
4. Tax Filing: done

E. Section Activity Reports

1. **Northern Lights** – Keith Dixon
2. **Olmsted Group** – Jim Mihan
3. **Western Montana** – Kent Watson
4. **Eastern Montana** – Neil Kiner

F. Liaison Officer's Reports

1. Montana Board: *Shelly Engler*; Last meeting was in April
2. Idaho Board: *Bill Dial*; Jolene wrote letter to reappoint Bill Dial

3. QBS: *Jim Mihan*; No Report
4. Idaho Forestry Council: *Doug Russell*; No report
5. Idaho Smart Growth: *Jon Breckon*; No report
6. Historic American Landscapes (HALS): *Jim Mihan- ID, Kent Watson-MT*;
7. Surface Transportation Partnership Program: *Eirik & Jim*; No report.

G. Old Business

1. Website update- *Keith and Eirik*
 - a) For all: web site updates should be sent to Webmaster Steve Davidson at sdsd26@verizon.net
2. Student Chapter UILA – *Keith*
3. Student Affiliate Chapter at MSU –*Eirik*
 - a) ASLA national has formally recognized MSU as a student affiliate program
 - b) Eirik planning a fall trip to walk students through the protocols of officer elections, etc. – ASLA National student representative will be attending this
4. CIP GRANT - Jolene applied for \$1000 to go towards the Montana test site accreditation
5. Montana Water Course Association (non-profit agency) – has a brochure on installing stock ponds and other water features. Can we give them a discount to be on the mailing list or can the chapter receive it free? Jolene to follow up.
6. Standing Committees:
 - a) Sponsorship *Eirik*;
 - i. Eirik has posted the formal sponsorship letter at www.imasla.org website under 'Sponsorship',
 - ii. Motion made by Toby and second by Kent to approve the sponsorship brochure with noted modifications per discussion.
 - b) Communications (*Toby Norton & Lance Foster*): Eirik will seek out additional sponsors, Toby will begin work on next newsletter
 - c) Membership *Olivia*; No report.
7. Truby Leadership Conference – a helpful resource for Angela and Olivia, a terrific experience, skills gained to better understand how to approach leadership roles in application to the LA profession.
8. Licensure Summit –*Toby Norton & Eirik Heikes*
 - a) Toby reported a positive experience. Will write up a summary in conjunction with Eirik to be included in the next newsletter.

H. New Business

1. Motion made by Eirik seconded by Jim to appoint Neil Kiner as Montana Vice President
2. Rendezvous 2009
 - a) Date: April 17th/18th or 24th/25th , *table to next meeting*
3. National Parks Service Charette - Alex Stone, River Trails and Conservation, Oct. 24th/25th (visions, concept for trailhead, perspective drawings, plans, manage a team of professions)
 - a) We will continue finding manpower. Toby and Olivia to follow up.
 - b) *Table to next meeting*
4. Request to have a liaison to the Idaho Board. Role: ASLA member to participate in teleconference meetings as training towards becoming a future

- board member and facilitating communication between the Idaho Board and
ExComm - *table to next meeting*
5. National Folk Festival- Butte, MT

I. **Adjournment:** 1:05 MDT/12:05 PM

**Next Meeting: Teleconference Wednesday, August 13th at 1:00
MDT/12:00 PM PDT**