



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
July 18, 2007 @ 1:00 MST, 12:00 PST

Teleconference Attendees:

- 1) **Call to Order:**
 - A. **Present:** Keith Dixon, Molly Shanahan, Jolene Rieck, Eirik Heikes, Kent Watson, Fred Ogram, Jon Mueller, Jim Mihan
Absent: Bill LaRue
 - B. **Approval Prior Meeting Minutes** – Motion made by Jolene and second by Molly to approve June meeting minutes.
- 2) **President's Report** – Keith Dixon
 - A) Chapter membership status:
 1. Current chapter membership: 105
 2. New Members: 2 – Robert Layer (Boise) and Alyssa Ross (CTA)
 3. Lapsed Members: 0
- 3) **Trustee Report** - Jon Mueller: no report
- 4) **Treasurer's Report** – Bill LaRue: Balance: no report
 - a. Investment Account status: To be reviewed at a later date.
 - b. Financial Report: Distributed separately. Kent will review expenses from Holiday Inn to insure completeness.
- 5) **Section Activity Reports**
 - a. Northern Lights – Jon Mueller & Keith Dixon; no report
 - b. Olmsted Group – Jim Mihan; no report.
 - c. Western Montana – Kent Watson; Milltown Workshop is the 20th and 21st of September. The National Park Service would like to confirm 6 LA's for assistance. The chapter will prepay for a set number of rooms @ \$65 a room. The chapter will be reimbursed for LA's rooms.

September 25th and 26th "Design Techniques for Good Subdivision Planning", co-sponsor with Sonoran Institute. Keith to send notice of the event to the membership.

d. Eastern Montana – Eirik Heikes; would like to put on a group get-together in August. Keith offered funding from the chapter.

6) **Liaison Officer's Reports:**

- a. Idaho Board: Keith; Stan's seat will be open in July. Dale Gephart and Fred have expressed interest in the position. An issue has arisen in ADA County with regard to ordinances and clarity of services by LA's. Jim, John and the Olmsted Group will review this issue. Jon indicated the chapter needs a "quick reaction team" for legislative issues.
- b. Montana Board: Jolene; Jolene to write letter for Shelly
- c. QBS: Jim Mihan; no report
- d. Idaho Forestry Council: Doug Russell; no report
- e. Idaho Smart Growth: Jon Breckon; no report
- f. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; no report
- g. Surface Transportation Partnership Program: Eirik & Jim; Jim will write a one-page summary for the package.

7) **Old Business:**

a. News Letter – Keith reported that Lance Foster's graphic computer died, and he will not be able to complete design awards booklet.....on to plan "B". Our sponsors will need to be identified within the booklet.

b. Web site update – Keith; no report

For all: web site information can be sent to Webmaster Steve Davidson at steve@hatchmueller.com

c. Student Chapter UILA – Keith/Molly; Student awards certificates (4) need to be sent out. Fred to finish calligraphy on certificates. Keith will contact Steve Drown for a "Welcome Back" picnic in the fall.

d. Committees:

Sponsorship (Eirik): Also sponsors will need access to membership. It was decided to provide them with members and firm information only. Keith to provide to Eirik and Molly.

Communications (Lance Foster): no report.

Membership (Molly and each section leader): Keith to review membership recruitment letter. A welcome letter will also be developed for the new members.

Awards (Jolene): On hold till 2009!

- e. Legislative (Stan, Jon Breckon): Jon (ID) and Shelly Engler (MT) to attend the Legislative Summit in Michigan. Jon was also in attendance and noted that 43 states were represented. They discussed 'What's Next' for the local 'limits of practice,' continuing education, and the LACES program.
- f. Membership survey: Jim passed on a survey for review by ExCom. Comments to Keith ASAP.

8) **New Business:**

- a. Alex Stone NPS is interested in being a member, but can't be an affiliate. Can she pay chapter dues only? Discussed but no resolution.
- b. Chapter elections are coming up. Please think of folks to replace current elected officers. If you would like to retain current positions or move to others please contact Keith.
- c. Bill Pond would like to have the support of the chapter for a Sustainable Site Workshop in Bozeman sometime in the fall. He would like to present to ExCom.
- d. Kent noted he is waiting to hear back from MSU on an approved contract for a feasibility study for accreditation process at MSU.
- e. Jim noted his interest in the Trustee position. He would appreciate any thoughts on this from anyone. He'd also like to see a multitude of candidates for all the positions and noted that we need to form the two election committees and advertise to everyone to come forward for nominations and then select candidates to go forth, etc.
- f. Keith is representing ASLA for Negotiated Rules for Septic Systems in Northern Idaho. This work is complete.
- g. Jolene would like to establish a policy with regard to giving scholarships to members or non-members to encourage participation in ASLA. This will be worked into the By-Laws.
- h. Jim would like to establish a policy on sending Presidents and VP's to the National meetings. To be discussed at August meeting.
- i. Jon would like for the July agenda to include direction from ExCom to send the president elect to SF for the national meeting. He would also like to send a student to the national meeting. Jon would like to spend chapter funds on members and students and would like more discussion on the issue at the August meeting.
- j. Any opinions or comments, suggestions please send to Keith

9) **Adjournment:** 2:00 MST/ 1:00 PST

10) **Next Meeting: August 1, 2007 @ 1:00 MST and 12:00 PST**