



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
February 7, 2007 @ 1:00 MST, 12:00 PST

Teleconference Attendees:

1) **Call to Order:**

- A. **Present:** Keith Dixon, Molly Shanahan, Bill LaRue, Jolene Rieck, Eirik Heikes, Fred Ogram, Jon Mueller, Jim Mihan
Absent: Kent Watson
- B. **Approval Prior Meeting Minutes** – Motion made by Fred and second by Bill to approve December meeting minutes.

2) **President's Report** – Keith Dixon

- A) Chapter membership status:
1. Current chapter membership: 102
 2. New Members: 0
 3. Lapsed Members: 2

Trustee Report - Jon Mueller: Working towards the spring Board of Trustees meeting. The investment change made last fall is doing very well and generating more capital for ASLA.

4) **Treasurer's Report** – Bill LaRue: Balance: \$20,000+-

- a. Investment Account status: To be reviewed at a later date.
- b. Financial Report: Distributed separately. Eirik and Keith discussed idea of formatting spreadsheet to include sponsorship or if it would be better to create separate spreadsheet and track sponsors and money so that no one slips through the cracks. They will work to develop a spread sheet for sponsorship.

5) **Section Activity Reports**

- a. Northern Lights – Fred Ogram;
- School educational project: "LA Kids" has begun. Jon & Keith are 4 weeks into the program. The students and staff are having a great time with it. From a national perspective, Ann Looper and Erin Maguire, are excited about using this project as a kick off in February's Land Issue to get the ball rolling for National LA Month.
- b. Olmsted Group – Jim Mihan; Met on the 30th of January and will meet every other month from now on. 20 +/- people attended. Planning a tour of a LEED's building in Boise for next meeting. Mary McGown and Christine Whittaker to

co-chair. Gina Fengler to be secretary and Talena Dovel to fill treasurer position.

- c. Western Montana – Kent Watson; no report.
- d. Eastern Montana – Eirik Heikes; no report.

6) **Liaison Officer's Reports:**

- a. Idaho Board: Keith; no report
- b. Montana Board: Jolene: Bob Throssell hired as lobbyist to represent us. The bill was passed unanimously through senate committee and senate itself. It is now in the house chambers. The bill won't see any action until late February/early March. The AIA is asking the state department how the dual budgets of the Arch/Land Arch. Board will work. The department has been very illusive on how this will happen. Shelly Engler has shown interest in being a member of the new board.
- c. QBS: Jim Mihan; motion was made to correlate one voting share on the board to every \$1500.00 sponsored by corresponding organization with minimum of one vote for all approved members irrespective of funding provided. Motion was tabled for two months to investigate proper language.
- d. Idaho Forestry Council: Doug Russell; The state has accepted our 2 nominees for the Tree Planting Standards Committee (Jim Mihan and Dale Gephart) to help establish a state standard for tree planting and tree care along with associated promotional material.
- e. Idaho Smart Growth: Jon Breckon, no report.
- f. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; Idaho part of submittal is complete.
- g. Surface Transportation Partnership Program: Eirik & Jim; Jim will write a one-page summary for the package.

7) **Old Business:**

- a. News Letter – Keith to work on mid-February distribution.
- b. Web site update – Keith; Jon to post trustee reports on web site.

For all: web site information can be sent to webmaster Steve Davidson at steve@hatchmueller.com
- c. Student Chapter – Keith/Molly; The UILA conducted part three of their four part Portfolio Workshop on January 25, 2007. The focus of this workshop was to introduce members to the basics of Adobe In Design. They discussed various layout methods and techniques that can be applied to portfolios, theses, and reports.
- d. Committees:

Sponsorship (Eirik): Expenses for rendezvous have been met with sponsorship. Bill to distribute the sponsorship spreadsheet to ExCom.

Communications (open): Keith to put together e-mail for membership to summarize where we are, give a rendezvous description and update to membership. He will also float an open communications position. The job description has been posted on the website.

Membership (Molly and each section leader): Keith to review membership recruitment letter. A welcome letter will also be developed for the new members.

Awards (Jolene): They are due Feb 23rd. Jolene to send out post card reminder to members.

Rendezvous – Kent & Keith: See below.

- e. Legislative (Stan, Jon Breckon): Some discussion has occurred to get this committee going.
- f. Rendezvous (April 13-14th) - Secretary Kempthorne has declined to participate. Excom declined runner up, the Deputy Director of the Bureau of Land Management. Keith indicated the committee has selected Greg Yoko to headline the Rendezvous.

Next rendezvous committee meeting February 14th at 12:00 MST.

- g. Membership survey: Surveys will be distributed at the Rendezvous. Fred to put together.

8) New Business:

- a. New teleconference provider: Bill to look into new providers that may be less expensive.
- b. Don Brigham would like to see \$750 windfall from The Red Lion used to offset student LA cost to Rendezvous. The intent would be for student chapter members to receive discount. This was discussed and determined that \$20 cost for students was reasonable. The University of Idaho is donating \$2,000 for the Emerging Trends panel. There are approximately 30-40 students coming to the Rendezvous.

Excom agreed on student membership rate of \$20 for UILA members and \$25 for non-UILA students.

- c. Sponsorship logos need to be uploaded to the web site. Eirik to send logo information to Steve Davidson.
- d. Excom approved Bo Neilson's request to receive a rebate on his membership dues since he has retired. Excom will prorate his fee back to him.
- e. Any opinions or comments, suggestions please send to Keith

- 9) **Adjournment:** 2:15 MST/ 1:15 PST
10) **Next Meeting: March 7, 2007 @ 1:00 MST and 12:00 PST**