



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Agenda

August 1, 2007 @ 1:00 MST, 12:00 PST

Teleconference Attendees:

- 1) **Call to Order:**
 - A. **Present:** Keith Dixon, Molly Shanahan, Kent Watson, Jon Mueller, Jim Mihan
Absent: Bill LaRue, Jolene Rieck, Eirik Heikes, Fred Ogram,
 - B. **Approval Prior Meeting Minutes** – No quorum to approve July meeting minutes.
- 2) **President's Report** – Keith Dixon
 - A) Chapter membership status:
 1. Current chapter membership: 106
 2. New Members: 1 – Bruce Klein - Bechtle Slade, PC, Bozeman
 3. Lapsed Members: 0
- 3) **Trustee Report** - Jon Mueller: Nationals busy with committee appointments and getting all recommendations to Perry. Licensure committee visioning session in Washington D.C. the end of August. They are meeting to understand what the next steps are to achieving goal of 50 by 2010. Interested in concept of vigilance and state and local challenges to practice.. Also, governmental affairs have been very busy with work on Capitol Hill. Legislative alerts have come out, some related to NLCS and some work on the Farm Bill.
- 4) **Treasurer's Report** – Bill LaRue: Balance: \$22,886
 - a. Investment Account status: To be reviewed at a later date.
 - b. Financial Report: Distributed separately. Kent will review expenses from Holiday Inn to insure completeness.
- 5) **Section Activity Reports**
 - a. Northern Lights – Jon Mueller & Keith Dixon; no report
 - b. Olmsted Group – Jim Mihan; no report
 - c. Western Montana – Kent Watson; Milltown Workshop is the 20th and 21st of September. The National Park Service would like to confirm 6 LA's for assistance. The chapter will prepay for a set number of rooms @ \$65 a room. The chapter will be reimbursed for LA's rooms. Kent has all the volunteers he needs.

September 25th and 26th “Design Techniques for Good Subdivision Planning” in Three Forks, MT; co-sponsor with Sonoran Institute. Keith to send notice of the event to the membership. Kent has all volunteers he needs. This event is good exposure of the profession to the planning officials from around Idaho and Montana and aim to show them how they can improve upon some of the techniques that have been used in the past that are driven by engineering community.

d. Eastern Montana – Eirik Heikes; would like to put on a group get-together in August. Keith offered funding from the chapter.

6) **Liaison Officer’s Reports:**

- a. Idaho Board: Keith; The state has not acted on Stan’s seat. Letters from the chapter will be written in support of Dale Gephart and Fred.
- b. Montana Board: Jolene; no report
- c. QBS: Jim Mihan; no report
- d. Idaho Forestry Council: Doug Russell; no report
- e. Idaho Smart Growth: Jon Breckon; new executive director, no report.
- f. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; no report.
- g. Surface Transportation Partnership Program: Eirik & Jim; Jim will write a one-page summary for the package.

7) **Old Business:**

a. News Letter – Keith will try to recruit assistance. Jim to talk to Toby to see if he’s interested in doing the newsletter. Our sponsors will need to be identified within the booklet.

b. Web site update – Keith; By-laws to be posted to website.

For all: web site information can be sent to Webmaster Steve Davidson at steve@hatchmueller.com

c. Student Chapter UIILA – Keith/Molly; Fred to finish calligraphy on student award certificates. Steve Drown is interested in a “Welcome Back” picnic in the fall. Steve to get back to Keith on a date in mid-August.

d. Committees:

Sponsorship (Eirik): Keith to provide to Eirik and Molly with latest membership spreadsheet.

Communications (Lance Foster): no report.

Membership (Molly and each section leader): Keith to review membership recruitment letter. A welcome letter will also be developed for the new members.

Awards (Jolene): On hold till 2009!

- e. Legislative (Stan, Jon Breckon): no report. Jim reported that Wendy will not be receiving any legal support from the City.
- f. Membership survey: Keith to mark up for sending out to membership with the election ballots.

8) **New Business:**

- a. Alex Stone NPS is interested in being a member, but can't be an affiliate. Can she pay chapter dues only? Discussed but no resolution. Keith researching.
- b. Chapter elections are this month. Only position still open is for Idaho VP. Jim mentioned that Toby or Jon Breckon might be interested. Jim would also like to get someone new for the Olmstead group to get that going. Ballot to be sent out by Keith as Word document.
- c. Jolene would like to establish a policy with regard to giving scholarships to members or non-members to encourage participation in ASLA. This will be worked into the Bi-Laws.
- d. Jim would like to establish a policy on sending Presidents and VP's to the National meetings. Decided that Jolene and Eirik would attend National meeting.
- e. Jon would like to send a student to the national meeting. Jon would like to spend chapter funds on members and students and would like more discussion on the issue. Fred had some concerns as to whether or not that would be the most efficient use of chapter funds verses using it on school activities. Keith to e-mail Steve to see what his thoughts are on chapter funding and where/how he'd like to see it used. More discussion at next months meeting.
- f. Any opinions or comments, suggestions please send to Keith.

9) **Adjournment:** 2:00 MST/ 1:00 PST

10) **Next Meeting: September 5, 2007 @ 1:00 MST and 12:00 PST**