



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Meeting Minutes
August 16, 2006 @ 1:00 MST, 12:00 PST

Teleconference Attendees:

1) **Call to Order:**

- A. **Present:** Keith Dixon, Molly Shanahan, Jon Mueller, Bill Larue, Fred Ogram, Jolene Reick, Kent Watson,
Absent: Jim Mihan
- B. **Approval Prior Meeting Minutes** – Motion made by Jon and second by Fred to approve July meeting minutes.

2) **President's Report** – Keith Dixon

- A) Chapter membership status:
1. Current chapter membership: 98
 2. New Members: 0 Full
 3. Lapsed Members: 0
- B) Angie has resigned her position. Jolene is currently searching for someone to fill Angie's position.

Trustee Report - Jon Mueller:

- Jolene and Keith to have paid trips to Minneapolis (in respect to the \$200 deductible).
- Committee appointments have been recently completed.
- Finance committee pressing forward with recommendation to full board to reallocate our investments to produce more revenue. The Finance Committee invested funds in green/socially conscience stocks 4-5 years ago and last year the committee broke even with no interest gained on the invested funds. If you have any comments on maintaining funds in green stocks verses 100% diversified, vice versa, let Jon know.

4) **Treasurer's Report** – Bill LaRue:

- a. Investment Account status: Keith proposed we wait on this until the budget is finalized in regards to licensure grant money match and rendezvous expenses.
- b. Account Balance: beginning of month \$14,900/ End of Month: \$15,359
- c. Budget and spending spread sheet status: Bill to complete budget and spending spread sheet to attach with next meetings agenda

5) **Section Activity Reports**

- a. Northern Lights – Fred Ogram
 - Questionnaire to see where thoughts/comments and ideas of member section/zone is. Timeline set for November dispersement of questionnaire.
 - Jon noted the school educational project which entails the advanced learning teacher and students in each school taking part on a school landscape project. The project would involve working with students on a design or beautification project for their particular site taking them through the design process design professionals might go through on a project and challenging different grade levels in an interactive process.
- b. Olmsted Group – Jim Mihan; no report
- c. Western Montana – Kent Watson; Terry Howard signed up for rendezvous. Keith to track down previous rendezvous sponsorship to give to Kent for reference. Kent and committee still deciding on theme. Keith's advice was to make the theme "forward" looking based on the future changes that will be affecting the landscape architecture profession.
- c. Eastern Montana – Angie- Angie has resigned.

6) **Liaison Officer's Reports:**

- a. Idaho Board: Keith; Board position filled by Jim Thomas.
- b. Montana Board: Jolene: Grant Application submitted Monday, August 21. Currently in review. Chapter will know the results by the end of September. Keith to e-mail out copy of application with meeting minute. The Montana Board is about \$3,000 out of the hole but unfortunately this is not enough money to run a board for this next fiscal year. It remains in a suspended state. Next June it will be renewed and the board will be functional. Those people signed up for the October LARE tests were refunded their money. If a Montana person wants to take the LARE exam they can apply directly through CLARB.
- c. QBS: Jim Mihan; no report
- d. Idaho Forestry Council: Doug Russell; no report
- e. Idaho Smart Growth: Keith; open position.
- f. Historic American Landscapes (HALS): Kent Watson: Idaho representative still needed.

7) **Old Business:**

- a. Annual Report to National – Jim; completed.
- b. News Letter – Keith; Keith to start compiling information for a summer newsletter. Please send articles to Keith.
- c. Web site update – Keith; Keith given the go ahead to continue with accepted web site design.

- d. Student Chapter – Keith; Student Welcome Back BBQ to be September 15 @ 5:30 on the lawn out side the University of Idaho Landscape department building. Please let Keith know if you're interested in attending.
- e. 2006 Budget and Funding priorities – Updated budget to be sent out.
- f. Committees – Sponsorship (each Section Leader) in charge of identifying potential sponsors for ASLA and create a list of 15 sponsors, Communications (open), Membership (each section leader), Awards (Jolene), Rendezvous – Kent & Keith; Legislative (open)
- g. Olmsted Group funds joined with the chapter funds. – Jim/Keith/Bill; need to continue correspondence and roll the section into chapter accounts.
- h. Rendezvous- Formal Committee (Bo Nielson, Jenny M, Kent Watson) Update from Kent. The chapter needs to get 'theme' ideas to Kent. Please send any ideas to Keith or Kent.
- i. Membership survey: Keith and Bill to work on.
- j. The traveling display/Power Point needs to be updated. PowerPoint to be updated after website is updated. Keith would like to see firm information posted on the web site with project examples from member firms made public for state legislatures to see and get an idea of what we do. Jolene to get display from Angie.

8) **New Business**

- a. Bylaw changes for support of board member nominees who are ASLA?
Take note that any bylaw changes would be affecting Idaho as well as Montana. Fred feels as a professional organization that we should be in support of our professional society before endorsing someone to a board. If the endorsement is coming from this organization it should be supporting the 'mother ship'. Keith to ask Julia for further information on this issue.
- b. Chapter dues raise? Keith needs to get into nationals on if we're raising our dues or not. This would be affective October 1st if we do make a change. Keith would like to wait a year to propose a chapter dues change. Jolene proposed we raise this issue at the rendezvous and allow a vote then.
- c. Any opinions or comments, suggestions please send to Keith

9) **Adjournment:** 2:00 MST/ 1:00 PST

10) **Next Meeting: September 13, 2006 @ 1:00 MST and 12:00 PST**