



Idaho-Montana Chapter
of
American Society of Landscape Architects

Executive Committee Agenda

April 5, 2006 @ 12:30 MST, 11:30 PST

Teleconference Attendees:

- 1) **Call to Order:**
 - A. Present: Keith Dixon, Molly Shanahan, Jim Mihan, Bill Larue, Fred Ogram,
Absent: Jolene Reick, Kent Watson, Angie Feser, Jon Mueller
 - B. **Approval Prior Meeting Minutes** – Approved prior meeting minutes with one note by Keith to change a sentence in Trustee report.

- 2) **President's Report** – Keith Dixon
 - A) Green Roof Donation Status- 23 chapters have followed our lead and donated to the Green Roof. (Represents about 1/2 of all chapters).
 - B) Chapter membership status:
 1. Current chapter membership: 98
 2. New Members: 1 Affiliate
 3. Expired Members: 0

- 3) **Trustee Report** - Jon Mueller: no report.

- 4) **Treasurer's Report** – Bill LaRue:
 - a. University of Idaho student Lauren Svejcar has been reimbursed for her travel expenses to the national meeting last year.
 - b. Fred asked about putting money not required for our annual budget being placed in an investment account. Bill and Keith will review this option.
 - c. Account Balance: \$15,318.20

- 5) **Section Activity Reports**
 - a. Northern Lights – Fred Ogram; no report.
 - b. Olmsted Group – Jim Mihan; working with Doug to get first meeting kicked off.
 - c. Western Montana – Kent Watson; no report.
 - d. Eastern Montana – Jolene; no report.
 - i. Keith reported that Eirik Hiekes is working on Hillner Park community project and wondering if the chapter is interested in helping fund it. The

chapter's funds would go towards the t-shirts, which display our chapter logo, and ASLA logo. The chapter agreed to provide up to \$200 in exchange for press articles and photographs for the news letter and web site. ExCom determined that chapter support was contingent on the benefit the chapter to be provided before reimbursement is made.

6) Liaison Officer's Reports:

- a. Idaho Board: Keith; An opening on the state licensing board for Mary McGown's position. ExCom would like to publicize this to the members. Keith will notify chapter members within the week.
- b. Montana Board: Angie; no report.
- c. QBS: Jim Mihan; no report.
- d. Idaho Forestry Council: Doug Russell; no report.
- e. Idaho Smart Growth: Jim will coordinate in getting this open position filled. Keith will call Land Group and see if they have any volunteers.
- f. Historic American Landscapes (HALS): Kent Watson, no report.

7) Old Business:

- a. Montana Licensure Board Status – Angie; no report.
- b. Annual Report to National – Jim; no report.
- c. News Letter – Keith; Toby is putting together newsletter and will send out draft as soon as he has it completed.
- d. Web site update – Keith/Steve will meet hopefully this month. If you'd like to see any features or have ideas for the functionality of the web site let Keith know.
- e. Student Chapter coordination – Keith;
 - i. Student Awards Jury has been assembled by Jim. Jim, Keith, Toby and John Rotors will attend the weekend of April 22nd in Moscow, ID.
- f. 2006 Budget and Funding priorities – Budget is under continuous review. Discussions should continue within ExCom.
- g. Committees – Sponsorship, Communications, Membership, Awards – Keith; No discussion.
- h. Olmsted Group funds joined with the chapter funds. – Jim/Keith/Bill; need to continue correspondence and roll the section into chapter accounts. Keith will pursue this question at our CPC meeting in DC.
- i. LAM Planning – The two events going on for LAM are:
 - i. Eric Hiekes project: Hillner Park in Montana
 - ii. Arbor Day: April 29th, Cherry Hill Park in Coeur d'Alene, ID 8:45am.

- 8) **New Business:**
- a) Rendezvous- Keith will try to get e-mail out with regards to rendezvous location, speakers, topics to discuss, and educational opportunities. Jim raised idea of getting Kent and Jolene in on conversation to discuss Montana idea, and location. Steve Drown from the University of Idaho and Yousef from Montana State are also good contacts on the rendezvous in regards to student involvement and attendance.
 - b) Surface Transportation Policy Project in Denver- Keith would like to see newsletter quality report, photos, and web site coordination from Eirik and Jim before reimbursement.
 - c) Licensure Summit coming up in June. This is an all expenses paid trip by ASLA to Burlington Vermont. Kent Watson and Stan Griswold will be representing our chapter.
 - d) Keith would like to have more money for our four sections. The Olmsted Group is self-supporting, and others are not. Another question raised by Keith is how do the chapter members want to see the money spent towards? Fred stated the need for a survey to assess commonalities and determine what motivates members. Jim commented that in the past the chapter has taken survey results from national and developed the top 10 priorities. The idea was raised to send out a questionnaire in e-mail or postcard format to the chapter members and ask them where they see us going and how they want their money spent. Fred stated that he'd also like to determine what they believe their section does that the chapter and national don't.
 - e) The traveling display needs to be updated with new project and award information. Maybe look at creating a power point presentation for the chapter.
 - f) Any opinions or comments, suggestions send to Keith
- 9) **Adjournment:** 2:00 MST, 1:00 PST
- 10) **Next Meeting:** May 10, 2006 @ 4:30 MST and 3:30 PST