



**Idaho-Montana Chapter**  
*of*  
**American Society of Landscape Architects**

**Executive Committee Meeting Minutes**  
March 7, 2007 @ 1:00 MST, 12:00 PST

---

**Teleconference Attendees:**

1) **Call to Order:**

- A. **Present:** Keith Dixon, Molly Shanahan, Bill LaRue, Jolene Rieck, Eirik Heikes, Jon Mueller, Jim Mihan, Kent Watson  
Absent: Fred Ogram
- B. **Approval Prior Meeting Minutes** – Motion made by Eirik and second by Jon to approve February meeting minutes.

2) **President's Report** – Keith Dixon

- A) Chapter membership status:
1. Current chapter membership: 102
  2. New Members: 0
  3. Lapsed Members: 1

**Trustee Report** - Jon Mueller: In district lobbying was pushed hard by national this year. It sounded like it was a big success and is a good introduction and warm up for lobby day for the mid-year meetings in DC this April. Montana participated with members meeting with their congressmen. Idaho members did not meet, but Jon recommended we try to set up meetings locally before the DC trip. On other business the board recommended refinancing the headquarters building.

4) **Treasurer's Report** – Bill LaRue: Balance: \$21,110

- a. Investment Account status: To be reviewed at a later date.
- b. Financial Report: Distributed separately. Keith distributed a spreadsheet to Eirik for sponsorship tracking. Bill will use for tracking sponsorship payments.

5) **Section Activity Reports**

- a. Northern Lights – Jon Mueller & Keith Dixon;
- School educational project: "LA Kids" has begun. Jon & Keith are 7 weeks into the program. The students and staff are having a great time with it. More information can be found on the Winton Elementary school website: <http://www.cdaschools.org/winton/Landscape%20Architecture%20for%20Kids.htm>

- b. Olmsted Group – Jim Mihan; The group recently toured Banner Bank in Boise; a LEED certified building. Approximately 27 folks were involved. Next meeting is the second week in April.
- c. Western Montana – Kent Watson; Kent met with local staff of Senator Tester to discuss issues related to landscape architecture.
- d. Eastern Montana – Eirik Heikes; met with congressional delegation member and did some successful lobbying on March 5th. Eirik is sitting on Yellowstone Business Partnership board to write protocol for local LEED projects for the Yellowstone area. Their intent is to create a vernacular LEED like program. Jon asked if they were familiar with SITEES Initiative from national. Jon encouraged Eirik to review this for assistance with their program. They are also working on a design charrette with MSU (Bill Pond) in Big Timber.

6) **Liaison Officer's Reports:**

- a. Idaho Board: Keith; no report
- b. Montana Board: Jolene; House committee meeting March 8<sup>th</sup>. Jolene going to testify. No problems with the bill is expected.
- c. QBS: Jim Mihan; no report
- d. Idaho Forestry Council: Doug Russell; putting together Idaho tree planting standards.
- e. Idaho Smart Growth: Jon Breckon, no report.
- f. Historic American Landscapes (HALS): Kent Watson – MT, Jim Mihan – ID; See report on website.
- g. Surface Transportation Partnership Program: Eirik & Jim; Jim will write a one-page summary for the package.

7) **Old Business:**

- a. News Letter – No responses to employment opportunity for chapter media liaison. Using Constant Contact web site to as a communications tool for members of the chapter. While this will not replace newsletter it is more predictable and easier to put together than the newsletter. Keith will do a test e-mail this week or next. Please respond with comments, good or bad.
- b. Web site update – Keith; Bulletin board will be added to web site for people to communicate and contact information has been added for chapter officers to allow others to e-mail them directly. Jolene commented that a link to ASLA's "What is Landscape Architecture?" should be added to main page.

For all: web site information can be sent to Webmaster Steve Davidson at [steve@hatchmueller.com](mailto:steve@hatchmueller.com)

- c. Student Chapter – Keith/Molly; A grant was recently approved by the University of Idaho Sustainability Center for a Community Rainwater

harvest demonstration Garden at the historic Art & Architecture Building on the UI Campus. The UILA has agreed to assist with the upkeep and maintenance, especially during establishment. More information can be found on the Student Member link on the website.

Keith asked Kent to find roles for student members at the Rendezvous. They are wanting to assist where ever possible.

d. Committees:

Sponsorship (Eirik): Working on getting logo's for website and publications.

Communications (open): no report

Membership (Molly and each section leader): Keith to review membership recruitment letter. A welcome letter will also be developed for the new members.

Awards (Jolene): Had 11 submittals that have been reviewed and there are 2 honor awards and 6 merit awards. Jolene to order certificates from national. Awards brought in about \$1,100 to the chapter. They juried the Utah Chapter's award submittals issuing 3 merit and 2 honor awards.

Rendezvous – Kent & Keith: See below.

e. Legislative (Stan, Jon Breckon): Some discussion has occurred to get this Committee going.

f. Rendezvous (April 13-14<sup>th</sup>) - Registration form with new rendezvous logo to be reviewed by committee and posted to website. Registration form to be referenced on poster for members to sign up. Hotel is lined up. Still trying to get fee information finalized on Ice Breaker location.

Next rendezvous committee meeting \_\_\_\_at 12:00 MST.

g. Membership survey: Surveys will be distributed at the Rendezvous. Fred to put together.

**8) New Business:**

a. New teleconference provider: Chapter will continue with current teleconference provider.

b. Sponsorship logos need to be uploaded to the web site.

c. Any opinions or comments, suggestions please send to Keith

9) **Adjournment:** MST/ PST

10) **Next Meeting: April 4, 2007 @ 1:00 MST and 12:00 PST**