

**MONTANA
ASSOCIATION OF
COUNTIES**

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July 24, 2008

TO: MACo Sponsors and Exhibitors

FROM: Karen Houston, Meeting Planner

If you haven't already marked your calendar and turned your thoughts to MACo's Annual Conference, now is the time to do so. This year's Annual Conference will be held at the First Interstate Pavilion Event Center, 100 Old Corvallis Road, in Hamilton, MT from Sunday, September 21 through Thursday, September 25, 2008. The telephone number is (406) 363-3411. A list of motels/hotels is posted on the MACo website. Note the cut-off date for making reservations. When you call to make your room reservations, make sure you refer to the MACo room block.

This is a valuable opportunity for you to meet and visit with the commissioners. In addition, we would appreciate your continued support of the costs of the conference through your participation in one or more of the following options:

1. Sponsorship towards the conference activities.
2. Exhibit of your product or service.
3. Registration as individuals (required if you plan to participate in the meals provided).

We are providing both inside and outdoor exhibit space for those companies who wish to display their product or service. **Exhibit spaces are reserved on a first paid, first served basis. We are now offering on-line registration. Please refer to the MACo website: <http://maco.cog.mt.us> for conference exhibitor & event sponsor information including registration, a map of booth spaces, associate member program and the draft overview. To make your booth space location choices you must register choosing one of the three options (see options below). Additionally you must register for the trade booth separately. As an exhibitor you will receive one complimentary Sunday night banquet ticket.**

You may register on-line through Thursday, September 18, 2008. However, the cut-off for early registration is Wednesday, September 10, 2008. There will be an additional \$25 fee for registering after September 10, 2008.

The following options are available for registering on-line.

- 1. Exhibitor/sponsor registration full - \$165**
- 2. Exhibitor/sponsor registration partial - \$105**
- 3. Name tag registration only**

If you choose option #1 or #2 you will need to select the meals you will be attending on the meal screen by putting a check mark in the appropriate boxes.

Again this year, we will hold a drawing for a prize from the exhibitors. The cost of the prize is included in the exhibitor space fee.

The last formal coffee break will be Wednesday morning. You may remove your booth any time late Wednesday afternoon or Thursday morning. The draft Annual Conference agenda is posted on the MACo website.

There will not be an actual golf tournament; however, tee times will be set up for those who wish to golf on Sunday at the Hamilton Golf Course, which is located at 1004 Golf Course Road in Hamilton. Please call Stillwater County Commissioner Maureen Davey at 406-322-8010 if you are interested in playing. Also if you wish to donate any golf prizes, please coordinate with Maureen.

Thank you for your support and we look forward to working with you in the future. For further information regarding the conference and your participation, please call me at (406) 444-4375 or e-mail me at macomtg@maco.cog.mt.us

IF YOU DO NOT WISH TO CONTINUE RECEIVING THE CONFERENCE INFORMATION, PLEASE LET ME KNOW AS SOON AS POSSIBLE AND I WILL REMOVE YOU FROM THE LIST.